



Advanced Beef and Sheep&Goats Course Booking Form

Date: 7 – 8 October 2026

Venue: Merino Raadsaal , Graaff Reinet

Location: (33 Somerset Street , Graaff Reinet ,6280)

Presentation in English & Afrikaans

Course presenters: Mr.Tinus Viljoen / Mr. Erick Joosten

Please see the important notes and course programme and contents on page 2.

BenguFarm Client Details:

- BenguFarm Account Name: _____
- BenguFarm Account Number (see the top of the main screen): BPU_____
- Breed(s): Stud herd: _____ Commercial herd: _____
- Make and model (if applicable) of: Scale _____ EID reader: _____
- Name and Surname of person(s) who will attend the course: _____
- Cell Number: _____ E-mail Address: _____
- Language preference for printed course material (manual, etc.) [circle applicable]: Afrikaans / English
- Special food needs: _____

Course Fee :

Cost per person with a computer	R 3 300
Cost per additional person of the same farming <u>without</u> a computer (work during the course with the first person on the same computer)	R 2 000
The course fee includes a printed manual, other course material (for a person with a computer), lunches, coffee/tea and refreshments.	

Bank Details for Payments:

Account name: MJ Viljoen (please note, NOT BenguelaSoft)
Bank and Branch: Capitec , Branch Code: 470010
Account Number: 1385182448 savings account
Reference: BenguFarm Account Name or Number – as completed above.

Attached the proof of payment for R_____

Send the registration form and payment/proof of payment to:

Mr. Tinus Viljoen

E-mail: tinusviljoen1958@gmail.com

WhatsApp: 072 4708386

Enquiries:

Contact Mr. Tinus Viljoen at 072 4708386 or tinusviljoen1958@gmail.com
or Mr. Erick Joosten at 082 2042379 or erickjoosten@gmail.com

Signed: _____ **Date:** _____

Important Notes

Who should attend the course?

The advanced course is aimed at persons who have attended an introductory course and/or already used the basic functions of the programme (see the introductory course's programme) for some time.

o If the person who does the data capturing on BenguFarm (e.g. administrative staff member) is not familiar with the day-to-day management of the herd, it is recommended that the person responsible for the day-to-day management, selection and breeding (e.g. herd manager or owner) also attends the course.

What does the course entails?

o The course focuses on the following:

- All functions available on the main screen's Herd Layout (e.g. setting highlight criteria and rankings, setting up additional columns) for the easy selection of animals, creating reports and linking animals to groups are explained with examples.
- The interpretation and practical application of all reproduction, and production processed data obtained From BenguFarm in selection, breeding, day-to-day management and marketing;
- Creating own reports (My Reports) with accompanying features is explained with examples;
- Certain features, recording lists and reports covered in the introductory course are explained in more detail;
- New features, windows, reports and recording lists are explained;
- Additional and advanced features (e.g. management calendar and diary, feedlot manager) and accompanying reports that are not covered in the introductory course are explained;
- The course enables course participants to make full use of all the features, calculations, reports and recording lists in BenguFarm and add maximum value to the farm.

o People attending the course bring their own computers to the course. During the course people attending the course will preferably work on their own herd(s) data.

Pre-installation of BenguFarm:

o BenguFarm should be pre-installed and registered on the computer(s) brought to the course. No installation will be done at the course. If any help is needed with the installation of the software and/or uploading of your herd(s) data on the computer that will be brought to the course, please contact Mr. Tinus Viljoen well in advance.

What to bring along to the course:

o Computer (with BenguFarm installed, registered and your herd's data on it), charger/electrical cord, electric extension cord, mouse (it works easier than a laptop's track pad), EID reader and cable (if applicable), Scale head and cable (if applicable), Internet modem (optional), pen, highlighter and paper.

Cancellations:

o If too few people book, the course may be cancelled by Tinus Viljoen . In such a case the course fee will be refunded in full, or it may be transferred to attend a subsequent course or for online training.

o If a booking is cancelled by the attendee within 7 days of the course date, only 50% of the course fee will be refunded, unless otherwise agreed with Tinus Viljoen.

o Please note that Tinus Viljoen takes no responsibility for cancellation of accommodation, it is every person own responsibility.

Please take note:

o Make sure that Tinus Viljoen has received your application form.

o Please contact us directly if you still wanted to attend the course and the Thursday, week before the course has already pass. To make sure the course is still on and there is some space available.

Advanced Course Programme

The program below is a general guideline for the course and will be customised at the start of the course to address the attendees' specific training needs.

Day 1:

7:30 – 8:00 **Coffee/Tea, Registration & Setting up Computers**

8:00 – 10:00 **Session 1:**

- **Updating of BenguFarm programme to Newest Version**
- **Make a Backup and Restore a Backup options**
- **Windows, features and reports recently added/changed**
- **Reviewing and Expanding on some Basis Functions:** Main Window's Herd View function (Save

and Load View Layouts; Create Reports; Setup Highlighting Criteria and Rank Values; Setup and Display My Columns); Display Functions (hide functions, windows, fields and reports not used); General Functions; Herd and Other Settings; Step-by-Step Help Function; Shortcut buttons; Purchases of Animals and Semen of AI Bulls/Rams; Mark Breeding Bulls/Rams; Mark Animals for Visible for Reproduction in All Herds; Recording Multi-bull/ram Matings; Edit or Delete Data (Single and Multi-Animals); Recalculate Income, etc. on Sales screen; Send Corrected Birth Notifications; Migrate Data to a New/Other Computer; Options for Synchronising and Accessing Data on Different Computers; Notes and Visual Remarks; Setting Up Own Groups (Camps; Management Groups; Sale and Cull Groups; etc.); Move animals between Camps and other Groups; Move Animals between Herds/Flocks.

10:00 – 10:30 **Coffee/Tea and Refreshments**

10:30 – 12:30 **Session 2:**

Reviewing and Expanding on some Basis Functions (continue): Calculate Inbreeding for Planned Matings; Find Common Ancestor(s) of Inbred Animals; Related Animals Report; Recording Family Lines; Importing Data of Purchased Animals and Sending Data of Sold Animals; Compare BenguFarm BEEF with Logix Herd List; Errors and Warnings when Sending Data; Logix Direct Data Import Functions; Recording Foster Dam; Parentage Verification and other DNA Services; Guidelines for Compiling Groups for Performance Testing; Handy Options for Weigh Recording Lists; Send Data to a Scale (certain scales); Import Weights from a Scale; Import Existing Weights on the Performance Test and Sales screens; Recording Feedlot Weights and Other Data; Automatic (for Performance Test Weighings) and Own Diary Entries.

12:30 – 13:15 **Lunch**

13:15 – 15:00 **Session 3:**

Advanced/Additional Functions and Reports:

- o File Functions (Error Detection and Troubleshooting; Synchronise BenguFarm CLOUD; Update the Program).
- o Animal Functions (Notes, Appearance Remarks; Search an Animal; Remove EIDs; Assign EID to Another Animal; Change Breeder, Owner and Keeper).
- o Reproduction Functions (Synchronisation of Ovulation Recording and Report; Semen Stock Recording and Report; Embryo Flushings, Implants & Stock Recording and Report).
- o Health Functions (Disease Tests Recording and Report; Vaccinations, Dosings & Supplements Recording and Report; Diseases; Injuries & Treatments Recording and Report; Stock Registers for Medicines, Vaccines, Remedies and Supplements).

15:00 – 15:15 **Coffee/Tea**

15:15 – 17:00 **Session 4:**

Advanced/Additional Functions and Reports (continue):

- o Performance Test Functions (Performance Test Groups; Measurements and Scoring of Traits (e.g. General Appearance; Conformation and Wool Scores); Apply for Bull Growth Tests; Pelvic Measurements; Body Measurements, Ultrasonic Measurements, Tick Counts; Feed Intake).
- o Other Data Functions (Importing Photos & Documents; Compiling a Management Calendar; Use of Diary and Management Calendar; Rainfall Recording, Display and Report; Animal Sightings Recording & Report; Miscellaneous Stock (e.g. Feed and Licks); Camp Activities (e.g. Feed and Lick

Put Out in Camps/Pens Recording and Feed Usage Report) Recording and Report; Insurance Recording and Report; Move Animals to Another Place; Awards Recording; Inspection Recording and Report); General Expenditures Recording and Report.

o Add-Ins (Feedlot Manager; Genetics Breeding Management Module);

o Options (View/Update My Account Details).

17:00 – 17:30 One-on-one help where needed

Day 2:

7:30 – 8:00 Coffee/Tea, Setting up Computers & One-on-one help where needed

8:00 – 10:00 Session 5:

- **BenguFarm MOBILE “app”** (overview)
- **GENETICS Breeding module** (overview)
- **Electronic Identification of Animals (optional) and Integration with RFID Experts’ Agrident APR500/600 EID Reader and Tru-Test XR5000 Scale.**
- **Logix functions** (e.g. Animal info enquiries; Downloading animal data like AI bulls/rams; etc.)
- **Interpretation and Practical Use of Calculations:**

o Reproduction Calculations (e.g. Expected Calving/Lambing Date, Inter Calving/Lambing Period, Reproduction Index);

o Performance Testing Calculations (e.g. Corrected Weight, ADA, ADG, Indexes, Cow Efficiency Index; EPI; Weaning Percentage; etc.);

o Breeding Values: Table and Graph view screens, Accuracies, Indexes.

10:00 – 10:30 **Coffee/Tea and Refreshments**

10:30 – 12:30 **Session 6:**

Compile and Save My Own Reports (with practical exercises):

o Compile and Save Criteria Filters for Selection of Animals;

o Compile and Save of My Report Layouts;

o Sorting and Grouping Options;

o Give a Report a Name;

o Linking Animals to a Group;

o Copy to Clipboard and Paste to Excel;

o Save as CSV File and Open in Excel;

o Including Empty Fields in Report;

o Setup own Animal Numbers, Herd List, Camp List, Pedigree and Progeny reports;

- **Recording of Expenditures per Animal, Camp and Herd**
- **Herd Analysis:**

o Calculate Averages and Trends for Traits (e.g. weaning weight) over years, seasons, sires, etc.

o Herd Production Summary report;

o Herd Income and Expenditure Summary report.

12:30 – 13:15 **Lunch**

13:15 – 16:15 **Session 7:**

- **Reports and Recording Lists:**

o Matings, Pregnancies and Calvings/Lambings (e.g. Mating Summary per Bull/Ram and/or Season report);

o Weights, Measurements, Performance Testing and Breeding Values (e.g. Weights and Gains report);

o Camps and Herds (e.g. Animals per Camp or Group Report; Pasture Utilization per Camp report);

o Animal Lists and Numbers (e.g. Animal Numbers Reconciliation report);

o Animal, Pedigree and Progeny (e.g. Progeny Summary report);

o Inspection and Selection (e.g. Breeding Herd Selection report, Ewe Productivity Selection report);

o Purchases, Auctions, Sales, Deaths and Culls (e.g. Livestock Removal Certificate; Sale Catalogue report);

o Other reports (e.g. Procedures report);

o Administrative Reports (e.g. Log of Recorded Activities, Log of Files and Reports Sent, Log of DNA Samples Sent).

15:15 – 16:15 One-on-one help where needed

Closure